

# STUDENT AWARDS

## OUTSTANDING STUDENT CHAPTER AWARD

### Purpose

The Outstanding Student Chapter Award was designed to encourage ITE Student Chapters to participate in activities that are aligned with the purpose and objectives of ITE. The award will be judged on the elements listed herein and is based on a calendar year extending from January 1 to December 31, 2025.

This award is open to all ITE Student Chapters within the Mountain District (Arizona, Colorado, Idaho, Montana, Nevada, New Mexico, Utah, and Wyoming). All Student Chapters within the Mountain District are encouraged to submit a nomination for the Outstanding Student Chapter Award or the Student Chapter Momentum Award.

**NOTE:** A Student Chapter cannot receive this Award in consecutive years. While nominations for both awards may be submitted, a Student Chapter cannot be recognized with the Student Chapter Momentum and Outstanding Student Chapter Awards in the same year.

### Submission and Selection Process

If you would like to nominate your outstanding student chapter, submit the following materials via email to the individuals listed below.

1. The nomination form (see the last page of this document), including contact information and a roster of your Chapter leadership for the award year (faculty advisor, president, etc.).
2. An Annual Report summarizing your Chapter activities in the previous year. Please refer to **Submittal Format** on the next page for guidance. The report must not exceed five pages in length (for text) and one additional page of photographs, and should be submitted as a single PDF.
3. A single separate image representing your Student Chapter, such as a photo of your officers or a recent event, in JPG format. If your image includes specific people, please also provide identification of their names.
4. A high-resolution copy of your chapter's logo, preferably in JPG or PNG format.

Submit the nomination materials via email to:

**Student and Younger Member Committee Chair:** Victoria Edington ([victoria.edington@stantec.com](mailto:victoria.edington@stantec.com))

**Awards Committee Chair:** Ati Abad ([atefeh.abad@atkinsrealis.com](mailto:atefeh.abad@atkinsrealis.com))

The information should be submitted by **March 1, 2026** (11:59pm Mountain Time).

### Award

The Mountain District winner will be recognized at the ITE Mountain District Annual Meeting Awards Lunch and will receive a plaque commemorating the award. A cash prize is also included.

The winning chapter from the Mountain District will be notified in advance of the Mountain District Annual Meeting and forwarded for consideration for the International Award. If the chapter is selected to receive the International Award, additional funding to support attendance at the International Annual Meeting and Exhibit may be available.

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## Submittal Format

Submittals shall follow the format of an Annual Report, summarizing Chapter activities in the previous year. Do not exceed five pages in length (for text) and one additional page of photographs. Reports should address how the Chapter supported the overall goals and objectives of ITE, addressing key factors, including:

- **Chapter Administration** (15 points): Hold regular meetings; baseline should be a minimum of four meetings annually, file an annual report, and have elected officers.
  - Please list your regular member meetings in this format:  
**Meeting # | Dates of meetings | Location (City) | Topic and Speaker**
  - Describe one or two meetings that were particularly well received by the members, noting any highlights or distinguishing elements, such as a joint meeting with another group or a successful format.
  - Did you file an Annual Report and include elected officers?
- **Networking Events** (15 points): Did your Chapter hold any networking events, particularly with practicing transportation professionals?
- **Leadership Development** (15 points): What is your Chapter doing to encourage leadership development within the chapter?
- **K-12 STEM Outreach** (10 points): Did your Chapter participate in any K-12 STEM Outreach events?
- **Application of Technical Knowledge** (15 points): Did your Chapter address a local transportation issue or collaborate with industry on a project or program, for example. Did any of your members prepare for or present student papers for ITE Districts/Sections or other industry organizations? Were any technical papers published in the *ITE Journal* or other technical publications?
- **New Member Recruitment** (10 points): Did your Chapter have a member recruitment event or another method of attracting potential new members?
- **Diversity and Inclusion** (5 points): This can be described demographically as well as through activities that encourage the engagement of students from additional disciplines of study outside of the traditional transportation curriculum.
- **Training / Professional Development** (5 points): Did your put on any training events for your members or host an educational opportunity?
- **Field Trips / Technical Tours** (5 points): Did your Chapter go on any field trips or technical tours?
- **Service Projects** (5 points): Did your Chapter participate in any community service projects?

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## 2026 OUTSTANDING STUDENT CHAPTER AWARD NOMINATION FORM

### Contact Information

Official Student Chapter Name: \_\_\_\_\_

Point of Contact Name: \_\_\_\_\_

Contact's Role in Chapter: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

*Note: This address will be used to ship the award in the event it cannot be presented in person. It can be a home or office address, but not a P.O. Box.*

### 2025 Student Chapter Leadership Roster

Title / Role	Full Name (as it should appear in print)
Faculty Advisor	
President	

*Additional pages may be added if needed to show additional leadership members.*

This form, your annual report, your representative image, and your logo should be submitted no later than **March 1, 2026** (11:59pm Mountain Time).