



## Executive Committee Joint Meeting w/Section Reps

Thursday, October 30, 2025 (3:00 pm - 4:30 pm MDT)

Attendees (Bold = Present):

Board Role	Name
Past President	<b>David Lucas</b>
President	<b>Chris Sobie</b>
Vlce President	Lindsay Saner
Secretary/Treasurer	<b>Lisa Nguyen</b>
International Director	<b>Ben Waldman</b>
District Administrator	<b>Jenny Grote</b>
AZ Sect Rep	<b>Darlene Yellowhair</b>
CO/WY Sect Rep	<b>Rae Stephani</b>
ID Sect Rep	Cody Luper
MT Sect Rep	<b>Sarah Nicolai</b>
NV Sect Rep	Ati Abad
NM Sect Rep	<b>Carl Vermillion</b>
UT Sect Rep	<b>Peter Jager</b>

### Action Items for this meeting:

- **Secretary-Treasurer Report (Lisa)**
  - Section Reimbursements
    - Contact [Lisa.Nguyen@Flydenver.com](mailto:Lisa.Nguyen@Flydenver.com) for Section/Chapter reimbursements :)
    - Big thanks to all of the sections who have checked in! Come claim your money that your section is owed!

- 2026 Section Treasurers - Please let us know names/emails as officer elections are finalized. Thanks!
  - Looking ahead at 2026:
    - Scheduling Financial orientation with new Treasurers
    - On-boarding Kordel, who will be the contact for 2026 reimbursements

(As of 10/16/25)

Account Balances										
AZ	SAITE	CO/WY	ID	MT	NV	NM	UT	District Annual Mtg	Student Fun	District Fund
\$ 380.64	\$ 1,293.19	\$10,729.16	\$ 2,719.96	\$412.02	\$28,698.98	\$ 1,372.75	\$ 0.00	\$ 2,536.89	\$ 200.00	\$ 7,195.81

- **Review [Strategic Plan](#) and [progress](#)**
  - Consider how to meet the Goals and Objectives (2024-2026)
    - Consider adding a Safety Committee
    - How to build momentum
  - Plan for updating Strategic Plan for 2027-2029
- **Culture Statement**
  - Review [here](#)
  - Vote for approval - **Passed**
- **LeadershipITE Sponsorship -**
  - Request for 2026: [Audrey Stoltzfus](#)
  - Proposed Procedures Manual Language:
    - LeadershipITE Sponsorship - To receive funding for LeadershipITE, an applicant must first be accepted to the program. Their application must specify that they want financial support. If they are accepted into the program, ITE International will then notify the District of their request. The District will consider any requests for participants from the Mountain District and ask that the applicant provide a letter indicating their commitment and what the benefit of the program is expected to them and to the District. If there are multiple District members requesting sponsorship during the same year the Executive Committee will convene virtually to decide how to divide the funds.”
    - **Passed**
- **Vacant Chair Positions 2026**
  - Advertising Chair
    - Send a text to candidate
  - Communications Chair
    -
- **DEI Survey**
  - DEI Committee requests to be inserted into next Newsletter
  - Survey announcement is in the DEI committee update in magazine, prepare announcement for February with Survey Link


- **Brand Evolution Task Force (David)**
  - TF formed April 11th with 11 members (6 Section Reps, 1 Section Past President and the Annual Meeting, Communications and Student & Younger Member Committee Chairs)
  - The focus is now on **Phase III - Name Convention, "About Us" Messaging and Logo Option Preference** (*Goal: Completed by the end of 2025*)
  - TF members have been asked to work on the following three tasks for the District, Sections and Chapters:
    - Name Convention
    - "About Us" Message
    - Logo Option Preference
  - Tracking Progress
    - A [Progress Report](#) is available in the Brand Evolution folder that shows progress on the Phase II and Phase III activities.
    - The District and most of the Sections and Chapters have been working on these tasks and are in various stages of completion
  - Recent Actions:
    - The District Board selected option B for the District logo

## 4.2 District Logos

Each ITE District can choose one of three logo design options. In the template examples shown on the right, black is used as a default color to identify the aspects of the logo the Districts can alter. The black color is replaced by a color of the District's choosing from the provided Tertiary Color Palette presented in Section 5.3.

- **Option A** employs a solid rectangle in the District's chosen color to the left of the Parent ITE logo, with the District name below in that same color. Within the solid rectangle, the District places an icon in white. Examples of icons include things like the shape of the District's state, an iconic silhouette of something significant to the District, such as flora, fauna, or a natural or human-made landmark.
- **Option B** is similar to Option A, but instead of a white icon inside of the colored rectangle, the icon is presented on its own in the chosen District color. The same examples for District icons provided above for Option A apply to Option B.
- **Option C** employs a bold acronym instead of an icon. The acronym is set in the chosen District color with the District name below. The District acronym is not to exceed the width of the ITE parent logo. Acronyms must be ALL CAPS.

Guidelines and examples for building a District logo are on the following pages.



District Logo – Option A

District Logo – Option B

District Logo – Option C

- The District Board selected PMS 2200 for the single-color District logo, which most closely matches our current logo's secondary color and which pairs nicely with PMS 656 (reserved for use by the ITE Parent

Logo portion)

## 5.3 Tertiary Color Palette

- Districts, Sections, and Chapters may choose one color from the Tertiary Color Palette for their logo.

### Tertiary

302	2200	5405	7472	555	363	377	624
C 100 M 77 Y 40 K 30	C 70 M 18 Y 26 K 0	C 74 M 46 Y 33 K 7	C 77 M 14 Y 38 K 0	C 75 M 42 Y 95 K 37	C 78 M 29 Y 99 K 15	C 52 M 20 Y 100 K 2	C 84 M 29 Y 65 K 12
R 0 G 59 B 92	R 70 G 164 B 181	R 79 G 117 B 139	R 33 G 164 B 165	R 57 G 88 B 46	R 63 G 125 B 60	R 137 G 164 B 46	R 29 G 127 B 106
Hex 003B5C	Hex 46A4B5	Hex 4F758B	Hex 21A4A5	Hex 39582E	Hex 3F7D3C	Hex 89A42E	Hex 1D7F6A

- The District Board decided that Sections and Chapters will be free to choose from among the three available logo design options (A, B or C):

## 4.3 Section and Chapter Logos

Each ITE Section and Chapter can choose one of three logo options to create their logo or adopt their District logo icon. In the template examples shown on the right, black is used as a default color to identify the aspects of the logo the Sections/Chapters can alter. The black color is replaced by a color of the Section's/Chapter's choosing from the provided Tertiary Color Palette.

- Option A** employs a solid rectangle in the Section's/Chapter's chosen color to the left of the Parent ITE logo, with the Section/Chapter name below in that same color. An icon in white is placed within the solid rectangle. Examples of icons include things like the shape of the Section's/Chapter's city, an iconic silhouette of something significant, such as flora or fauna, or a natural or human-made landmark.
- Option B** is similar to Option A, but instead of a white icon inside of the colored rectangle, the icon is presented on its own in the chosen Section or Chapter color with the Section/Chapter name below in that same color. The same Option A icon examples apply to Option B.
- Option C** employs a bold acronym instead of an icon. The acronym is set in the chosen Section/Chapter color with the Section/Chapter name below in that same color. The Section/Chapter acronym is not to exceed the width of the ITE parent logo. Acronyms must be ALL CAPS.

Section/Chapter logos include their District name on the top right of the ITE parent logo.  
Guidelines and examples for building a Section/Chapter logo are on the following pages.



Section Logo – Option A



Section Logo – Option B



Section Logo – Option C

- The Board asked me to convey to ITE HQ that MDITE is requesting \$3,000 to offset our cost for new logo-related items
  - Kathi and Steve can accommodate this in the branding budget

- Intent is not to ditch everything immediately, but to replace items as inventory is depleted
  - Immediate needs are for the logo redesigns and digital materials
  - We can send invoices directly to HQ for payment or be reimbursed
- The next TF is meeting Monday, November 3 at 1pm MT
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- **IBOD Update (Ben)**
  - Fall IBOD Meeting November 7th and 8th
- **2025 Section Visits**
  - Ben - MT & UT
    - UT: Spring ITE Conference
    - MT: Project Tour 8/28
  - Chris - ID & NV
    - NV: Fall Transportation Conference 11/4-11/5
    - ID: November Monthly Meeting 11/18
  - David - CO/WY
    - End of the year December Luncheon (Thursday, December 4, 2025)
  - EC - AZ (Fall Leadership Retreat)
    - October 23 and 24
  - Full Board - NM (Annual Meeting)
  - October 16 - Joint Meeting CO/WY, MT, ID @ Jackson Hole, WY
- **2025 Student Chapter Visits**

### Section Updates

- **Section Reps** - please provide new contact info for Section Board Officers

### Darlene (AZ)

- Past and Upcoming meetings:
  - September social
    - 17-18 registered, a few fewer attendees, new faces
  - YP tour of Scottsdale TMC on October 14
  - October 23 technical session on I-17 Flex Lanes
    - Details still in the works
    - Should work for District Board to attend before heading up to Flagstaff
    - PDHs made available for the first time!
  - November 6 mentoring event
    - Cohosted by YP committee
  - November virtual meeting
    - Safety panel
  - Business Planning Meeting - 11/14
    - Board and committee chairs

- December 4 business meeting with membership
  - New location - outgrew the previous location
  - Catered by previous location 😊
- Elections underway
  - Three candidates for Treasurer
    - Subhankar Dey
    - David Klebosky
    - Greg Wise
  - Two candidates for Section Rep (so December will be it for me)
    - Denise Baker
    - Dave Sabers
- Safety Summit
  - Talked with Colorado about how they do theirs
  - In talks with ADOT
  - AZITE will be a sponsor/cohost/etc.
- SAITE Update
  - October 22 technical luncheon - RTA and transportation funding
    - Joint with UAITE
    - About 20 attendees
      - Concerns about undergraduate involvement
  - November 21 technical session
    - Update from Douglas engineer
      - SAITE is based in Tucson, but we cover several counties
  - December 11 - 25th anniversary celebration
    - Southern Arizona Transportation Museum
    - Working on guest speakers, details
  - Member survey - about 18 total responses 😞
    - No real consensus on days of the week for meetings
    - Board feels that the attendance these days is largely related to the topic
  - Elections are underway
    - Appointed an interim secretary/treasurer on 10/27
  - Chapter and Bylaws being updated, maybe
- Rebranding
  - Both AZITE and SAITE are starting to work on logos
  - NAU student chapter already has an approved logo
  - Working with ASU and UA on their logos

### Cody (ID)

- Board Meeting - March 4th, In-Person
  - New Volunteers/Committees
  - Budget Review
- Recent Events
  - Monthly Luncheon - March 11th, In-Person/Virtual

- Presentation topic - ITD Southwest Idaho (District 3) transportation and planning projects in the mid-to-long term
- 40+ in-person attendance
- Monthly Meetup
  - In Lieu of Monthly Luncheon/Presentation
  - Payette Brewing
  - 15+ in-person attendance
- Upcoming Events
  - Board Meeting - Tentatively May 6th
  - Monthly Luncheon - Tentatively May 13th, In-Person/Virtual
    - Presentation topic - TBD
  - 2025 Joint Section Meeting in Jackson
    - Set for October 16th, 2025.

**Ati (NV)**

- Hosted a community outreach event on July 11.





- Hosted the August 2025 meeting, with in-person participation in both Reno and Henderson locations.
- Hosted a technical tour in collaboration with Sierra Transportation Technologies at their Henderson facility, sponsored by Sierra Transportation.



- Working on coordinating with the accountant to update the Power of Attorney form and update Emily's role, as well as tax filings coordination.
- Reviewing the current version of the Operations Manual to provide our input.
- Actively working on verifying new members and reaching out to them.
- Ongoing efforts with the Fall Transportation Conference planning.
- Working on hosting a happy hour/social event with partnering organizations for November or December.
- Working on planning the September 2025 monthly meeting, presenter from RTC SNV, presentation topic: RTC FAST Stage 1 SMART Grant, Sponsor: Fehr and Peers.
- Working on fundraising opportunities for student chapters. Student chapter activities were slow due to summer holidays but will pick up in September.
- Working on Call for Awards for 2025.
- Planning to host another Community Outreach event before the end of the year.
- Continuing social media efforts through website updates, tracking new followers, and blog posts.

#### **Peter (UT)**

- **Recent Events:**
  - September 16 we had an excellent technical tour of the new Ballpark in South Jordan where the AAA-Salt Lake Bees play. We hosted a social event at one of their games in August and now had a chance to go behind the scenes and learn about the structure, planning, and multi-modal elements of the new stadium and

urban core being built in South Jordan.





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- October we held a regular lunch meeting for the Section with a presentation by the Frontrunner 2.0 project which is expanding commuter rail along the Wasatch Front. Janelle Robertson from the speaker from the Utah Transit Authority.
- Our Annual Conference committee has started planning for the 2026 conference which will be held March 17, 2026 at Thanksgiving Point in Lehi, Utah. We would love to have any Mtn District officers attend.
- **Next events:**
  - November we have a lunch meeting planned with Student Presentations.
  - A Holiday Party is planned for December 9 at UDOT Headquarters.
  - Our Annual Conference is planned for March 17, 2026 at Thanksgiving Point in Lehi, Utah.
  - Our Board continues to meet monthly.

### **Rae (CO/WY)**

- Recent Events:
  - September 11th - Southern Colorado Chapter Bike Tour
  - September 25th - Hike n' Happy Hour



- October 16 – ITE Joint Section (CO/WY, ID, MT) Conference  
<https://mountainite.org/meetinginfo.php?id=463&ts=1748658307>





- October - Meet n Greet (featuring Aurora)



- Updates
  - Strategic planning initiative is on-going.
  - CO/WY brand 'competition' is on-going.
  - New volunteer participation, filling vacant committee positions
  - Geographic outreach initiatives
    - Northern CO
    - Western Slope
  - Scholarships Live
  - Taxes are paid and tax exempt status received

- Upcoming Events:
  - ITE CO/WY Southern Colorado Lunch & Learn 11/20
  - December Luncheon - 12/4
- Social Media (See all the FUN events and come plan your next visit to CO/WY!)
  - Follow and like our ITE social accounts!
  - Facebook: [ITE CO/WY Section](#)
  - LinkedIn: [ITE CO/WY Section](#)
  - Instagram: [@cowyite](#)

### **Sarah (MT)**

- MT Section Board continues to meet monthly
  - Gearing up for business meeting on 11/5/25 with officer reports, committee updates, presentation of 2026 proposed budget, and other topics.
  - Coordination is ongoing re: brand implementation. Initiated mock-ups of Options B and C. Will present options to members at business meeting 11/5/25, conduct a two-week member survey, and identify final preference by 11/21/25.
- Nominating Committee
  - Identified an excellent candidate for 2026 Secretary-Treasurer (Anita Mathews, MDT Butte District Projects Engineer, Butte, MT, past participation in MT Section Awards/Scholarship Committee). Voting is underway, closes on 11/21/25.
- Scholarship Committee
  - Applications were due 10/17/25, committee will announce recipients at the annual business meeting 11/5/25.
  - Will award one \$1,000 and one \$500 scholarship (total of two for 2025-2026 school year).
- Engagement Committee
  - Technical session on 10/9/25 - MDT Traffic presentation on Automated Traffic Signal Performance Measures (ATSPM) technology deployment (hybrid event with in-person luncheons in Billings, Bozeman, Helena, and Missoula + virtual option to join). Outstanding attendance at 35 (best ever).
  - Multiple MT members attended Jackson conference 10/14-15/25.
  - Joint Engineers Conference (JEC) in Helena Wednesday 11/5-Friday 11/7/25. MT ITE is sponsoring a transportation technical track with eight 90-minute presentations. Typically have good attendance from students and professional members. Member social scheduled for Thursday 11/6/25.
  - Targeting technical session on roadside ecology presentation for winter 2026.
- MSU Student Chapter
  - MSU fall career fair 10/1/25: MT ITE held a resume workshop 9/29/25 and joint professional/student social on 10/1/25.
  - Coordination with Student Liaison Rafael Teixeira is ongoing re: brand implementation, additional engagement opportunities.

### **Carl (NM)**

- **Monthly meeting held on October 2, 2025**
  - Presentation on the Development of the ABQ Ride Long Range Transit Security Program
  - How Zero Fare implementation impacted security and how ABQ ride improved response times for transit related security incidents



- **Next meeting on November 6th, 2025**
  - Presentation will be on the \$40 Million Farmington, NM Pinon Hills Extension project.
- **Section Elections**
  - Elections will open on Monday, November 3rd
  - On the ballot
    - President - Stephen Lujan
    - Vice President - Risa Lujan
    - Secretary/Treasurer - Estela Salinas

- **Upcoming Events**

- December 4, 2025 - NM ITE Annual Meeting
  - The Section wanted to see if someone from the District would be in attendance for swearing in of our new officers.
  - Maybe Chris Sobie, otherwise Jimb

**Next Meetings:**

- Executive Committee w/Committee Chairs - November 20 (Teams) 3:00 - 4:30PM MDT
- Board Meeting w/Section Representatives and Committee Chairs - December 18 (Teams) 3:00 - 4:30PM MDT

**Potential New Student Chapters in the Mountain District**

- New Mexico State University - Las Cruces, NM
- Montana Tech - Butte, MT
- Colorado State University - Pueblo, CO
- Carroll College - Helena, MT (*consider removing from list, no expressed interest*)
- Utah Valley University - Orem, UT

**Potential New Chapters in the Mountain District**

-No by-laws required (but an Operating Manual is recommended in lieu of by-laws)

-Requires financial support from their home Section

-Jenny developed a draft checklist of Chapter Representative Duties for the Operating Manual

- Southern New Mexico – Las Cruces, NM and El Paso, TX members
- Northern New Mexico – Santa Fe
- Western Colorado – Grand Junction
- Northern Colorado/Wyoming – Fort Collins/Laramie
- Northern Arizona – Flagstaff (NAU)
- Southern Utah – St. George (Utah Tech)
- Northern Nevada – Reno (UNR)
- Push for this in 2024
  - Maybe a task for the Membership Committee, or Communications Committee
  - Put together a “Benefits of Being a Chapter”
    - You get a “name”
    - Help tie in student chapters
    - Get a budget line item from your Section (possibly)

- Could have someone on the Chapter Board as an officer position on the Section Board

**SECTION REPS:**

Section	Representative	Email	Term
Arizona	Darlene Yellowhair	darlene.yellowhair@psomas.com	2024-2025
Idaho	Cody Luper	cody.luper@jacobs.com	2024-2025
Nevada	Ati Abad	atefeh.abad@atkinsrealis.com	2024-2025
Utah	Peter Jager	pjager@utah.gov	2024-2025
Colorado-Wyoming	Rae Stephani (AP)	rstephani@y2keng.com	2025-2026
Montana	Sarah Nicolai	snicolai@rpa-eng.com	2025-2026
New Mexico	Carl Vermillion	carl.vermillion@kimley-horn.com	2025-2026

\*(AP) = Appointed (all others elected)

**COMMITTEE CHAIRS/VICE CHAIRS:**

Committee	Chair	Vice Chair	EC Liaison	Term
Advertising	Kordel Braley kordel.braley@aecom.com kordel@gmail.com		Lisa Nguyen	2025-2026
Annual Meeting	Josh Saak jsaak@achdidaho.org		David Lucas	2022-2024
Awards	Ati Abad atefeh.abad@atkinsrealis.com		Ben Waldman	2020-2024
Communications	Melissa Gende mgende@y2keng.com		David Lucas	2022-2025
Diversity, Equity, & Inclusion	MariaAngelica Deeb mariaacafe2002@yahoo.com	Lisa Fischer (2025-2026) lisa.fischer@hdrinc.com	Ben Waldman	2023-2024
Membership	Sanjay Paul sanjay.paul@hdrinc.com	Josh Hoffman (2024-??) joshuah9@gmail.com	Chris Sobie	2024-2025
Nominations	Paul Barricklow pbarricklow@lee-eng.com			2025

Service & Outreach	Jennifer Rosales jrosales@ardurra.com		Jenny Grote	2024-2025
Students & Younger Members	Victoria Edington Victoria.Edington@stantec.com		Lindsay Saner	2023-2025
2024 LAC	Dillon McLain dillon.mclain@kljeng.com			2024
2025 LAC	Jonathon Kruse jkruse@lee-eng.com Paul Barricklow pbarricklow@lee-eng.com			2025
2026 LAC	Ellie Volosin ellie_volosin@tempe.gov David Lucas david.lucas@aecom.com			2026

*Note: The expectation of committee chairs is to serve an initial two-year term, with unlimited renewals.*